**Applicant Monitoring Form**

**Post Applied for: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Section 1 – this section is compulsory**

Please complete the following section to help the Abingdon Learning Trust ensure that its Equal Opportunity Policy is effective. *The information will not be used as part of the selection process and will not be disclosed to the selection panel but will be used in the production of statistical reports.*

|  |  |
| --- | --- |
| **Forename(s):** | **Surname:** |
| **Title:** | **Gender:** |
| **Date of Birth:** | **Place of Birth:** |

**Section 2 – this section is voluntary**

It would be helpful if you would complete the following sections.

**Ethnic Origin**

Please tick a box from the list below which best describes the ethnic group to which you belong.

|  |  |
| --- | --- |
| English/Welsh/Scottish/Northern Irish/British |  |
| Irish |  |
| Gypsy or Irish Traveller |  |
| Any other White background |  |
| White and Black Caribbean |  |
| White and Black African |  |
| White and Black Asian |  |
| Any other Mixed/Multiple ethnic background |  |
| Indian |  |
| Pakistani |  |
| Bangladeshi |  |
| Chinese |  |
| Any other Asian background |  |
| African |  |
| Caribbean |  |
| Any other Black/African/Caribbean background |  |
| Arab |  |
| Any other ethnic group |  |
| Prefer not to say |  |

**Religion**

Please tick a box from the list below which best describes the religious group to which you belong.

|  |  |
| --- | --- |
| No religion |  |
| Christian (including Church of England, Protestant, Catholic and all other Christian denominations). |  |
| Buddhist |  |
| Hindu |  |
| Jewish |  |
| Muslim |  |
| Sikh |  |
| Any other religion |  |

**Disability**

Abingdon Learning Trust welcomes applications from all sectors of the community, including candidates with a disability.

Oxfordshire Employment Service (an Oxfordshire County Council Service) provides information, advice and guidance on employment-related issues to applicants with a disability or long term health condition. For more information contact

01865 791606.

The Disability Discrimination Act 1995 defines disability as ‘a physical or mental impairment which has a substantial and long term adverse effect on the ability to carry out normal day-to-day activities’.

|  |
| --- |
| Do you have any permanent or recurrent illnesses or disabilities that are relevant to your application? If yes, please specify. (A disability or health problem does not preclude full consideration for the job.) |
|  |

|  |
| --- |
| **Arrangements if selected for interview** |
| If you have a disability, please indicate whether you would need any of the following arrangements to be made if you were invited to interview: |
| Interview information on audio tape |  |
| Interview information in large print format |  |
| Sign language or other assistance with communication at interview |  |
| Induction loop in interview room |  |
| Wheelchair-accessible location for interview |  |
| Car parking space for interview |  |
| Facility for personal carer, assistant or other person to accompany you at interview |  |
| Other requirements – please give details: |  |
| **Arrangements if appointed** |
| Please give details below of any adjustments which would need to be made in order for you to be able to carry out the duties of the job if appointed. |

**Online Searches**

As part of the recruitment process, we may carry out an online search as part of our due diligence on the shortlisted candidates. This may help identify any incidents or issues which the school might want to explore during the interview stage.

If relevant, please provide account handles to the following social media platforms listed below:

|  |  |
| --- | --- |
| Facebook |  |
| Linkedin |  |
| Twitter |  |
| Instagram |  |
| Tik Tok |  |
| You Tube |  |
| Other |  |
| No social media presence |  |

**Vacancy Monitoring**

|  |
| --- |
| How did you hear about the position? If in an advertisement, which publication or website did you see this? |